**Summary of Actions from the Board meeting on 30 March 2022**

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| **Relevant Item** | **Action** | **Responsibility:** |
| BOD 20/22 (e) | **Research & Development – lay person’s guide**  To develop a lay person’s guide to some of the fundamental trends in Research and the potential for triangulation into improved treatment.  It would be useful to understand the potential opportunities for the Trust from these changes and the wider competitive/collaborative landscape within which the Trust operated.  **Status: *complete*** *– information on local research infrastructure along with R&D terminology and abbreviations circulated over email on 01 April and 20 April 2022.* | VR/KM |
| BOD 20/22 (g) | **Research & Development report**  Next regular R&D report to include:   * + more about the role of the Joint Research Office so that NEDs can understand the institutional landscape; and   + consideration of how to capture/benefit from commercial opportunities from Research work.  Consider how well equipped the Trust is in terms of the commercial negotiation skills necessary to maximise opportunities from Research.   **Status: *on hold*** *for next regular R&D report in July 2022.* | VR/KM |
| BOD 23/22 (f) | **Integrated Performance Report (IPR) – include**  **demand for Tier 4 CAMHS and the surge in demand in the South East region**  To include in the IPR demand for Tier 4 CAMHS and the surge in demand in the South East region.  As at end of March 2022, approximately 70 young people were waiting for beds across the South East region.  In the future the Board needed to be sighted on this not only from the perspective of the Trust’s own beds but from the perspective of the Trust as Lead Provider in the Provider Collaborative.  **Status: *on the agenda*** | MW |
| BOD 25/22 (a) | **Terms of Reference of the Mental Health & Law Committee**  To circulate the revised Terms of Reference of the Mental Health & Law Committee to the Board for out-of-session approval or further comments.  This circulation may also offer another opportunity to encourage NEDs to participate in Mental Health Act panels.  **Status: *complete –*** *Terms of Reference have been circulated and comments/amendments received. The final version is on the agenda for the May Board meeting.* | HS/KR/KM |
| **Actions from the meeting on 26 January 2022** | | |
| BOD 06/22 (q) | **Use of the Estate – optimising use of buildings**  To report on the work taking place to review what was intended with buildings - could be reported to the Finance & Investment Committee or to the Board.  **Status: *in progress*** *-* *Estates Strategy in development for consideration by the Executive Team first.* | MW |
| BOD 09/22 (c) | **Quality Improvement (QI) taster/training**  To arrange QI taster/training session for Non-Executive Directors.  **Status:  *in progress*** – *the Chief Nurse has spoken to the Head of Quality Improvement regarding organising at taster session for Non-Executive Directors.* | MC |
| BOD 13/22 (a) | **Governor QI Training**  To discuss potential training for Governors on QI with the Lead Governor.  **Status: *in progress*** *– the Chief Nurse will liaise with the Lead Governor.* | MC |