



Oxford Health NHS Foundation Trust

Council of Governors and Members

Annual Members' Meeting & Annual
General Meeting
(AMM & AGM)



Easy read notes based on the minutes
of the Meeting on September 22, 2021
at 18:00

virtual meeting via Microsoft Teams



The Trust Chairman and Non Executive
,David Walker was present.

On the next pages are:

- A list of Governors who were present.
- A List of Trust Board who were present.
- Trust Staff who were present.






Governors Present





Mike Hobbs (Lead Governor)	Public: Oxfordshire
Melissa Clements	Public: Oxfordshire
Jonathan Cole	Patient: Service Users Oxfordshire
Angela Conlan	Staff: Community Services
Gillian Evans	Patient: Service Users Oxfordshire
Julien Fitzgerald	Patient: Service Users Buckinghamshire & other counties
Charlotte Forder	Staff: Corporate Services
Anna Gardner	Public: Buckinghamshire
Benjamin Glass	Patient: Service Users Buckinghamshire and other Counties
Louis Headley	Staff: Oxfordshire, Banes, Swindon & Wiltshire Mental Health Services
Ekenna Hutchinson	Staff: Oxfordshire, Banes, Swindon & Wiltshire Mental Health Services
Cllr Carl Jackson	Buckinghamshire County Council
Allan Johnson	Patient: Carers
Dr Tina Kenny	Buckingham Healthcare NHS Trust
Christiana Kolade	Public: Buckinghamshire
Reinhard Kowalski	Staff: Buckinghamshire Mental Health Services
Giles Loch	Staff: Buckinghamshire Mental Health Services
Davina Logan	Age UK Oxfordshire
Dr Mary Malone	Oxford Brookes University
Ben McCay	Patient: Services Users Oxfordshire
Andrea McCubbin	Buckinghamshire Mind
Jacqueline-Anne McKenna	Patient: Service Users Buckinghamshire and other counties
Madeleine Radburn	Public: Oxfordshire
Chris Roberts	Patient: Service Users Carers
Myrddin Roberts	Staff: Community Services
Karen Squibb-Williams	Patient: Service Users Oxfordshire
Hannah-Louise Toomey	Public Oxfordshire
Tabitha Wishlade	Public: Buckinghamshire










Auditors and Trust Board who were present.






External Audit – Grant Thornton UK LLP:	
Iain Murray	External Audit – Engagement Lead, Grant Thornton
Oxford Health NHS FT - Board members:	
Nick Broughton	Chief Executive Officer
Marie Crofts	Chief Nurse
Bernard Galton	Non-Executive Director
Chris Hurst	Non-Executive Director
Karl Marlowe	Chief Medical Officer
Mike McEnaney	Director of Finance
Anna Christina (Kia) Nobre	Non-Executive Director
Debbie Richards	Executive Managing Director for Mental Health and LD&A Services
Ben Riley	Executive Managing Director for Primary, Community and Dental Care
Kerry Rogers	Director of Corporate Affairs & Company Secretary
Mohinder Sawhney	Non-Executive Director
Martyn Ward	Director of Digital and Transformation
Mark Warner	Interim Director of HR
Lucy Weston	Non-Executive Director








	<p>Introduction and Welcome</p>	<p>Actions</p>
	<p>The chair welcomed everyone to the Annual Members meeting and Annual General Meeting for 2020/21</p> <p>He thanked all the staff who had helped to organise the meeting.</p> <p>He said the 2 reasons for the meeting were:</p> <ul style="list-style-type: none"> -To account for the spending of Public money on providing healthcare. -A celebration of work done in the trust. 	
	<p>The Chairman said the Board had met that day to think about how well they work together. The Chair also said:</p> <ul style="list-style-type: none"> -The Chief Nurse had been presented an award for good infection prevention and control work during the Pandemic. - 	






	<p>That the Care Quality Commission (CQC) may visit the Trust to see if it was “Well led”.</p> <p>-That the trust would need to get ready for the introduction of the Integrated Care System in 2022.</p>	<p>Actions</p>
	<p>Apologies for not attending meeting</p> <p>Governors Hasanen Al-Taiar; and Tendai Nyoni.</p> <p>Trust Board members: John Allison; and Aroop Mozumder (Non-Executive Directors).</p>	
	<p>Declarations of Interest:</p> <p>None .</p>	
	<p>Minutes of the 2020 Annual General Meeting/Annual Members meeting.</p>	







		Actions
	<p>-He said the Trust had a new 5 year plan which aims are:</p> <ul style="list-style-type: none"> -Improve Quality of Care. -Making sure the workforce are supported. -Using its finances effectively and protecting the environment. -Research. 	
	<p>He talked about</p> <ul style="list-style-type: none"> -A new building to house several services in Buckinghamshire. -The new mental health Inpatient service to be built on the Warneford site. 	
	<p>He introduced some new Members of the Executive Team: Dr Karl Marlowe, Chief medical Officer.</p> <ul style="list-style-type: none"> - Charmaine De Souza will join the Trust in October as Chief people officer. 	



		Actions
	<p>-Debbie Richards, Managing Director of mental Health and Learning Disabilities will be leaving the Trust soon. Debbie Richards will become a Chief Executive in Cornwall.</p>	
	<p>The Chief Executive thanked;</p> <ul style="list-style-type: none"> • Council of Governors. • Lead Governor. • League of Friends. • Oxford Health Charity. 	
	<p>Presentation of Trusts Annual Report 2020/21.</p>	
	<p>The Director of Finance presented the Annual Accounts for year ending 31st March 2021.</p>	

  	<p>The Director of Finance said that Covid has changed;</p> <ul style="list-style-type: none"> • the way the trust worked. • The cost of running services. <p>At the end of the year the Trust had a deficit of £6.3 million pounds. The year before the Trust ended the year with a £3.8 million deficit.</p> <p>-The Meeting received more information about the Trust finances See Minutes for more information.</p>	<p>Actions</p>
  	<p>Auditors Report on the Annual Report and Accounts.</p> <p>-The Auditors did not find anything to worry about in the Annual Report or Annual Accounts.</p> <p>-The Auditors did not make any recommendations of things the Trust should work to improve.</p>	

	<p>Lead Governor Report:</p> <p>Mike Hobbs told meeting that the Trust want to change some things in the way it works.</p> <p>The Trust Board and the Board of Governors have agreed with these changes.</p> <p>The membership also need to agree for the changes to happen.</p> <p>Mike Hobbs lead Governor told the meeting that the Trust wants to Increase the number of Patient Governors by 4 people.</p> <p>-There will now be 4 less public Governors.</p> <p>He also Explained that Lead Governors will be able to serve for up to 3 years.</p> <p>People at the meeting were asked to say if they did not agree.</p> <p>The meeting agreed the changes</p>	<p>Actions</p>
      		

	<p>Questions on the Annual report, Annual Accounts and Auditors Report were asked.</p> <p>Please see standard Minutes for these.</p>	<p>Actions</p>
   	<p>There were presentations about:</p> <p>Covid 19 Vaccination Centres. A review of the Vaccination centres run by the trust,</p> <p>Community Services: A look back at the past year. -Details of new services -Plans for the Future.</p> <p>Research and Development. -A review of the year. -Spotlight on the Brain Health Centre.</p> <p>Mental Health- Buckinghamshire Perinatal Mental Health Service.</p>	

 	<p>There were then questions from the Presentations.</p> <p>Please look at the minutes for these.</p>	<p>Actions</p>
   	<p>Final Reflections.</p> <p>The trust Chair said he hoped the evening had been useful and encouraging.</p> <p>The meeting covered presentation of:</p> <ul style="list-style-type: none"> -Annual Report -Annual Accounts -Audit Report. <p>The Trusts services were celebrated.</p> <p>The minutes of the 2020 Annual General Meeting /Annual Members Meeting were approved.</p> <p>The chair thanked everyone who had contributed to the meeting.</p>	

 <p>Any other business?</p>	<p>Any Other Business</p> <p>None.</p>	<p>Actions</p>
 <p>8:00</p>	<p>Meeting closed at 8pm.</p>	