

## BOARD OF DIRECTORS’ MEETING

- meeting held over video streaming, content to be publicly available subsequently –

##### Wednesday, 25 January 2023

##### 09:00 – 12:20

**Microsoft Teams virtual meeting**

## Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **INTRODUCTORY ITEMS** |  | Indicative Time | |
|  |  |  | |
| 1. **#Hellomynameis** and apologies for absence[[1]](#footnote-1)  * *Board members, presenters and attendees to introduce themselves* | Chair/ All | 09:00 | |
|  |  |  | |
| 1. Patient Story (paper – BOD 01/2023).  * *To consider. The stories presented to the Board may have certain details anonymised to protect individuals’ confidentiality; permissions have been granted.* | Chief Nurse | 09:05 | |
|  |  |  | |
| 1. Register of Directors’ Interests  * *To confirm Directors’ interests and any potential conflicts pertaining to the agenda. See* ***Reading Room/Appendix (paper – RR/App 01/2023)*** | Chair | 09:20 | |
|  |  |  | |
| 1. Minutes and Matters Arising of the Board of Directors’ meeting held on 30 November 2022 (paper – BOD 02/2023)  * *To approve* | Chair |  | |
|  |  |  | |
| **STRATEGIC & SYSTEM OVERVIEW & UPDATES** |  |  | |
|  |  |  | |
| 1. Trust Chair’s report (paper – BOD 03/2023)  * *For awareness* | Chair | 09:30 | |
|  |  |  | |
| 1. Chief Executive’s report (paper – BOD 04/2023)      * *For awareness. Also see* ***Reading Room/Appendix (paper – RR/App 02/2023)****.  For access, as supporting information, to the Buckinghamshire, Oxfordshire & Berkshire West (BOB) Integrated Care Board (ICB) Board papers:* [*https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/*](https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/) | CEO | 09:40 | |
|  |  |  | |
| 1. Draft Integrated Care System Strategy (presentation and paper – BOD 05/2023)  * *For discussion. Also* ***see here to share your views****:* [*https://yourvoicebob-icb.uk.engagementhq.com/icp-strategy-engagement*](https://yourvoicebob-icb.uk.engagementhq.com/icp-strategy-engagement) | ICB Deputy Directof Strategy | 09:55 | |
|  |  |  | |
| **PERFORMANCE & SUSTAINABILITY** – *Make best use of our resources and protect the environment;*  ***and any escalations or highlights from across Board Committees*** | | | |
|  | | | |
| 1. Integrated performance and sustainability reporting:    1. Integrated Performance Report (IPR) (paper – BOD 06/2023); and    2. Finance report (paper – BOD 07/2023)      * *For information/assurance and feedback. To include overview of: Services; Quality & Safety; Patient Experience; Workforce; and Finance/Sustainability. For supporting IPR detail, including Safety & Quality Dashboard,**see* ***Reading Room/Appendix (paper – RR/App 03/2023)*** | Exec Team | 10:10 | |
|  |  |  | |
| 1. Board Committees’ update reports (optional to provide a forward look as no meetings since last reporting to Board in November 2022) (oral updates)  * *For advice, assurance or alert. For Board Committee minutes see* ***Reading Room/Appendix******(papers – RR/App 04/2023)*** | C’ttee Chairs | 10:50 | |
|  |  |  | |
| *10 minutes’ break (if required)* |  | 11:00 | |
|  |  |  | |
| **RESEARCH & EDUCATION** - *Become a leader in healthcare research and education; and*  ***any highlights from the Quality Committee*** | | | |
|  |  |  | |
| 1. Biomedical Research Centre impact report (paper – BOD 08/2023)  * *For information* | Chief Medical Officer | 11:10 | |
|  |  |  | |
| **PEOPLE** – *Be a great place to work; and* ***any highlights from the People, Leadership & Culture Committee*** |  |  | |
|  |  |  | |
| 1. Nursing Strategy (paper – BOD 09/2023)  * *For approval* | Chief Nurse | 11:25 | |
|  |  |  | |
| **QUALITY** - *Deliver the best possible clinical care and health outcomes; and*  ***any highlights from the Quality Committee*** |  |  | |
|  |  |  | |
| 1. Patient Safety Incidents (**PSI**) report (paper – BOD 10/2023)  * *For assurance* | Chief Nurse | 11:40 | |
|  |  |  | |
| 1. Journey to Outstanding and Quality Governance (Well Led) review update (presentation/oral update)  * *For assurance. See* ***Reading Room/Appendix (paper – RR/App 05/2023)*** | Chief Nurse/ DoCA CoSec | 11:50 | |
|  |  |  | |
| **GOVERNANCE & REGULATORY MATTERS** |  |  | |
|  |  |  | |
| 1. Corporate Affairs update report (paper – BOD 11/2023) including updates on:    1. Legal, Regulatory and Policy update;    2. Board Assurance Framework (strategic risks);    3. Communications; and    4. Involvement and Engagement, including Oxford Health Arts Partnership (OHAP) annual report  * *For alert and assurance. See* ***Reading Room/Appendix (paper – RR/App 06/2023)*** | DoCACoSec | 12:00 | |
|  |  |  | |
| **ANY OTHER BUSINESS, QUESTIONS & REVIEW** |  |  | |
|  |  |  | |
| 1. Any Other Business (including items to highlight from the Reading Room/Appendix) | Chair | 12:10 | |
|  |  |  | |
| 1. Questions from the public and any governors or staff attending | Chair |  | |
|  |  |  | |
| 1. Review of the Meeting  * *To feedback on the meeting – what worked well and what could be improved* | Chair/ All |  | |
|  |  |  | |
| Meeting Close |  | 12:20 | |
|  |  |  |
| **READING ROOM/APPENDIX**  - supporting reports to be taken as read to prompt discussion and decisions as required - | | |
|  |  |  |
| 1. Register of Directors’ Interests (paper - RR/App 01/2023) | | |
| 1. Appendices to the Chief Executive’s report:    1. COVID-19 public inquiry – response to information request for Module 3 (paper - RR/App 02(i)/2023);    2. Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) – agenda for awayday on 11 January 2023 (paper - RR/App 02(ii)/2023);    3. BOB ICB Board meeting on 17 January 2023 – agenda and BOB ICB system Performance and Quality Dashboard (paper - RR/App 02(iii)-(iv)/2023); and    4. access to the BOB ICB Board papers:<https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/> | | |
| 1. Integrated Performance Report (IPR) - supporting information:  Safety & Quality Dashboard (paper - RR/App 03/2023) | | |
| 1. Meetings, reports and updated Terms of Reference from Committees: 2. Audit Committee on 23 November 2022 (oral update) 3. Charity Committee (Governance and Development meetings) on 21 September 2022 and 16 November 2022 (paper - RR/App 04/2023) 4. Executive Management Committee (oral update if required) 5. Finance & Investment Committee on 22 November 2023 (oral update) 6. Mental Health & Law (**MH&L**) Committee on 12 October 2022 (oral update) 7. People, Leadership & Culture Committee on 13 October 2022 (oral update) 8. Quality Committee on 10 November 2022 (oral update) | | |
| 1. Good Governance Institute (GGI) Quality Governance (Well Led) review report  (paper - RR/App 05/2023) | | |
| 1. Appendices to the Corporate Affairs update report (paper - RR/App 06/2023):    1. Legal, Regulatory & Policy update;    2. Board Assurance Framework (strategic risks)    3. Communications; and    4. Involvement and Engagement, including Oxford Health Arts Partnership (OHAP) annual report | | |
|  | | |

1. Apologies: Chris Hurst, Non-Executive Director [↑](#footnote-ref-1)