

## BOARD OF DIRECTORS’ MEETING

- meeting held over video streaming, content to be publicly available subsequently –

##### Wednesday, 25 January 2023

##### 09:00 – 12:20

**Microsoft Teams virtual meeting**

## Agenda

|  |  |  |
| --- | --- | --- |
| **INTRODUCTORY ITEMS** |  | Indicative Time |
|  |  |  |
| 1. **#Hellomynameis** and apologies for absence[[1]](#footnote-1)
* *Board members, presenters and attendees to introduce themselves*
 | Chair/All | 09:00 |
|  |  |  |
| 1. Patient Story (paper – BOD 01/2023).
* *To consider. The stories presented to the Board may have certain details anonymised to protect individuals’ confidentiality; permissions have been granted.*
 | Chief Nurse | 09:05 |
|  |  |  |
| 1. Register of Directors’ Interests
* *To confirm Directors’ interests and any potential conflicts pertaining to the agenda. See* ***Reading Room/Appendix (paper – RR/App 01/2023)***
 | Chair | 09:20 |
|  |  |  |
| 1. Minutes and Matters Arising of the Board of Directors’ meeting held on 30 November 2022 (paper – BOD 02/2023)
* *To approve*
 | Chair |  |
|  |  |  |
| **STRATEGIC & SYSTEM OVERVIEW & UPDATES** |  |  |
|  |  |  |
| 1. Trust Chair’s report (paper – BOD 03/2023)
* *For awareness*
 | Chair | 09:30 |
|  |  |  |
| 1. Chief Executive’s report (paper – BOD 04/2023)

* *For awareness. Also see* ***Reading Room/Appendix (paper – RR/App 02/2023)****. For access, as supporting information, to the Buckinghamshire, Oxfordshire & Berkshire West (BOB) Integrated Care Board (ICB) Board papers:* [*https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/*](https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/)
 | CEO | 09:40 |
|  |  |  |
| 1. Draft Integrated Care System Strategy (presentation and paper – BOD 05/2023)
* *For discussion. Also* ***see here to share your views****:* [*https://yourvoicebob-icb.uk.engagementhq.com/icp-strategy-engagement*](https://yourvoicebob-icb.uk.engagementhq.com/icp-strategy-engagement)
 | ICB Deputy Directof Strategy | 09:55 |
|  |  |  |
| **PERFORMANCE & SUSTAINABILITY** – *Make best use of our resources and protect the environment;****and any escalations or highlights from across Board Committees*** |
|  |
| 1. Integrated performance and sustainability reporting:
	1. Integrated Performance Report (IPR) (paper – BOD 06/2023); and
	2. Finance report (paper – BOD 07/2023)

* *For information/assurance and feedback. To include overview of: Services; Quality & Safety; Patient Experience; Workforce; and Finance/Sustainability. For supporting IPR detail, including Safety & Quality Dashboard,**see* ***Reading Room/Appendix (paper – RR/App 03/2023)***
 | Exec Team | 10:10 |
|  |  |  |
| 1. Board Committees’ update reports (optional to provide a forward look as no meetings since last reporting to Board in November 2022) (oral updates)
* *For advice, assurance or alert. For Board Committee minutes see* ***Reading Room/Appendix******(papers – RR/App 04/2023)***
 | C’ttee Chairs | 10:50 |
|  |  |  |
| *10 minutes’ break (if required)* |  | 11:00 |
|  |  |  |
| **RESEARCH & EDUCATION** - *Become a leader in healthcare research and education; and*  ***any highlights from the Quality Committee*** |
|  |  |  |
| 1. Biomedical Research Centre impact report (paper – BOD 08/2023)
* *For information*
 | Chief Medical Officer | 11:10 |
|  |  |  |
| **PEOPLE** – *Be a great place to work; and* ***any highlights from the People, Leadership & Culture Committee*** |  |  |
|  |  |  |
| 1. Nursing Strategy (paper – BOD 09/2023)
* *For information*
 | Chief Nurse | 11:25 |
|  |  |  |
| **QUALITY** - *Deliver the best possible clinical care and health outcomes; and*  ***any highlights from the Quality Committee*** |  |  |
|  |  |  |
| 1. Patient Safety Incidents (**PSI**) report (paper – BOD 10/2023)
* *For assurance*
 | Chief Nurse | 11:40 |
|  |  |  |
| 1. Journey to Outstanding and Quality Governance (Well Led) review update (presentation/oral update)
* *For assurance. See* ***Reading Room/Appendix (paper – RR/App 05/2023)***
 | Chief Nurse/ DoCACoSec | 11:50 |
|  |  |  |
| **GOVERNANCE & REGULATORY MATTERS** |  |  |
|  |  |  |
| 1. Corporate Affairs update report (paper – BOD 11/2023) including updates on:
	1. Legal, Regulatory and Policy update;
	2. Board Assurance Framework (strategic risks);
	3. Communications; and
	4. Involvement and Engagement, including Oxford Health Arts Partnership (OHAP) annual report
* *For alert and assurance. See* ***Reading Room/Appendix (paper – RR/App 06/2023)***
 | DoCACoSec | 12:00 |
|  |  |  |
| **ANY OTHER BUSINESS, QUESTIONS & REVIEW** |  |  |
|  |  |  |
| 1. Any Other Business (including items to highlight from the Reading Room/Appendix)
 | Chair | 12:10 |
|  |  |  |
| 1. Questions from the public and any governors or staff attending
 | Chair |  |
|  |  |  |
| 1. Review of the Meeting
* *To feedback on the meeting – what worked well and what could be improved*
 | Chair/All |  |
|  |  |  |
| Meeting Close |  | 12:20 |
|  |  |  |
| **READING ROOM/APPENDIX**- supporting reports to be taken as read to prompt discussion and decisions as required - |
|  |  |  |
| 1. Register of Directors’ Interests (paper - RR/App 01/2023)
 |
| 1. Appendices to the Chief Executive’s report:
	1. COVID-19 public inquiry – response to information request for Module 3 (paper - RR/App 02(i)/2023);
	2. Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) – agenda for awayday on 11 January 2023 (paper - RR/App 02(ii)/2023);
	3. BOB ICB Board meeting on 17 January 2023 – agenda and BOB ICB system Performance and Quality Dashboard (paper - RR/App 02(iii)-(iv)/2023); and
	4. access to the BOB ICB Board papers:<https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/>
 |
| 1. Integrated Performance Report (IPR) - supporting information: Safety & Quality Dashboard (paper - RR/App 03/2023)
 |
| 1. Meetings, reports and updated Terms of Reference from Committees:
2. Audit Committee on 23 November 2022 (oral update)
3. Charity Committee (Governance and Development meetings) on 21 September 2022 and 16 November 2022 (paper - RR/App 04/2023)
4. Executive Management Committee (oral update if required)
5. Finance & Investment Committee on 22 November 2023 (oral update)
6. Mental Health & Law (**MH&L**) Committee on 12 October 2022 (oral update)
7. People, Leadership & Culture Committee on 13 October 2022 (oral update)
8. Quality Committee on 10 November 2022 (oral update)
 |
| 1. Good Governance Institute (GGI) Quality Governance (Well Led) review report (paper - RR/App 05/2023)
 |
| 1. Appendices to the Corporate Affairs update report (paper - RR/App 06/2023):
	1. Legal, Regulatory & Policy update;
	2. Board Assurance Framework (strategic risks)
	3. Communications; and
	4. Involvement and Engagement, including Oxford Health Arts Partnership (OHAP) annual report
 |
|  |

1. Apologies: Chris Hurst, Non-Executive Director [↑](#footnote-ref-1)