

## BOARD OF DIRECTORS’ MEETING

##### Wednesday, 29 March 2023

##### 09:00 – 12:30

**Microsoft Teams virtual meeting**

## Agenda

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| **INTRODUCTORY ITEMS** | **Paper/ Reading Room** | **Purpose** | **Lead** | **Indicative Time** |
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| 1. **#Hellomynameis** and apologies for absence[[1]](#footnote-1)
 | - | Welcome | Chair | 09:00 |
|  |  |  |  |  |
| 1. Confirmation of questions relating to agenda items or for discussion at the end of the meeting
 | - | - | Chair |  |
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| 1. Patient Story
 | BOD 12/2023 | Information | Chief Nurse | 09:05 |
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| 1. Register of Directors’ Interests
 | *RR/App 07/2023* | Update | Chair | 09:20 |
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| 1. Minutes and Matters Arising of the meeting held on 25 January 2023
 | BOD 13/2023 | Approval | Chair |  |
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| **STRATEGIC, REGULATORY & SYSTEM**  |
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| 1. Trust Chair’s report
 | BOD 14/2023 | Discussion | Chair | 09:30 |
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| 1. Chief Executive’s report
 | BOD 15/2023*RR/App 08/2023* | Discussion | CEO | 09:40 |
|  |  |  |  |  |
| 1. Corporate Affairs report including updates on:
	1. Legal, Regulatory and Policy;
	2. Board Assurance Framework (strategic risks);
	3. Communications; and
	4. Involvement and Engagement
 | BOD 16/2023*RR/App 09/2023* | Information&Assurance | DoCA/CoSec | 09:55 |
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| **PERFORMANCE & SUSTAINABILITY**  |
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| 1. Integrated performance and sustainability reporting:
	1. Integrated Performance Report (IPR); and
	2. Finance report
 | BOD 17/2023*RR/App 10/2023* | Information& Assurance | Exec Team | 10:05 |
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| 1. Board Committees’ update reports (oral updates or reports on matters for Alert, Assurance and Advice (3As); see Reading Room for Committee minutes)
 | BOD 18/2023*RR/App 11-17 /2023* | Discussion | C’ttee Chairs | 10:45 |
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| *10 minutes’ break (if required)* | 11:00 |
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| **RESEARCH & EDUCATION AND PEOPLE**  |
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| 1. Medical Education report
 | BOD 19/2023 | Information | Chief Medical Officer | 11:10 |
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| **PEOPLE**  |
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| 1. Staff Survey results
 | BOD 20/2023 | Information | Chief People Officer | 11:20 |
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| 1. Nursing Strategy
 | BOD 21/2023 | Approval | Chief Nurse | 11:30 |
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| **QUALITY**  |
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| 1. Patient Safety Incidents (**PSI**) report
 | BOD 22/2023 | Assurance | Chief Nurse | 11:40 |
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| 1. Journey to Outstanding update (presentation/oral update)
 | - | Information | Chief Nurse  |  |
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| 1. Quality Improvement – Kennet Ward video
 | - | Information | Chief Nurse |  |
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| 1. Suicide Prevention Strategy update in public
 | BOD 23/2023 | Information | Chief Medical Officer | 12:05 |
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| **GOVERNANCE & REGULATORY**  |  |  |  |  |
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| 1. Corporate Registers: (i) application of Trust seal; and (ii) receipt of gifts and hospitality
 | BOD 24/2023 | Assurance | DoCA/CoSec | 12:15 |
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| **CONCLUSION & RESOLUTION TO CONDUCT PRIVATE BUSINESS** |
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| 1. Any Other Business
 | - | - | Chair | 12:20 |
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| 1. Questions from the public and any governors or staff attending
 | - | - | Chair |  |
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| 1. Review of the Meeting
 | - | - | Chair |  |
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| 1. Resolution by the Board to exclude the public and conduct its business in private for confidential matters which may be prejudicial to the public interest if conducted in public or for other reasons
 | - | Approval | Chair |  |
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| Meeting Close |  |  |  | 12:30 |
| Next meeting in public: 24 May 2023 |  |  |  |  |
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| **READING ROOM/APPENDIX**- supporting reports to be taken as read to prompt discussion and decisions as required - |
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| 1. Register of Directors’ Interests (paper - RR/App 07/2023)
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| 1. Appendix to the Chief Executive’s report (RR/App 08/2023):
2. access to the Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) Board papers:<https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/>
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| 1. Appendices to the Corporate Affairs update report (paper - RR/App 09/2023):
2. Legal, Regulatory & Policy update;
3. Board Assurance Framework (strategic risks);
4. Communications; and
5. Involvement and Engagement
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| 1. Integrated Performance Report (IPR) - supporting information: Safety & Quality Dashboard (paper - RR/App 10/2023)
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| 1. Meetings, minutes and supporting information from Committees:
2. Audit Committee on 23 November 2022 and agenda for 22 February 2023 (paper - RR/App 11/2023)
3. Charity Committee on 08 February 2023 (oral update)
4. Executive Management Committee (oral update if required)
5. Finance & Investment Committee on 22 November 2022 and 02 February 2023 (paper - RR/App 12/2023) and agenda for 21 March 2023 (paper - RR/App 13/2023)
6. Mental Health & Law (**MH&L**) Committee on 12 October 2022 (paper - RR/App 14/2023) and 08 March 2023 (oral update)
7. People, Leadership & Culture Committee on 13 October 2022 (paper - RR/App 15/2023) and 26 January 2023 (agenda and minutes) (paper - RR/App 16/2023)
8. Quality Committee on 10 November 2022 (paper - RR/App 17/2023)
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1. Apologies: Kia Nobre, Non-Executive Director [↑](#footnote-ref-1)