

## BOARD OF DIRECTORS’ MEETING

##### Wednesday, 31 January 2024

##### 09:00 – 11:50

**POWIC Conference Room, Warneford Hospital site, Oxford OX3 7JX**

**(and Microsoft Teams – hybrid virtual and in person)**

## Agenda

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| **INTRODUCTORY ITEMS** | **Paper/ Reading Room** | **Purpose** | **Lead** | **Indicative Time** |
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| 1. **#Hellomynameis** and apologies for absence
 | - | Welcome | Chair | 09:00 |
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| 1. Patient Story - Thames Valley Forensic Mental Health Service
 | BOD 01/2024 | Discussion | Chief Nurse | 09:05 |
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| 1. Register of Directors’ Interests
 | *RR/App 01/2024* | Update | Chair | 09:20 |
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| 1. Minutes and Matters Arising of the meeting held on 29 November 2023
 | BOD 02/2024 | Approval | Chair |  |
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| **STRATEGIC, REGULATORY & SYSTEM**  |
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| 1. Trust Chair’s report
 | BOD 03/2024 | Discussion | Chair | 09:25 |
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| 1. Chief Executive’s report

(supporting access to the Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) Board papers: <https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/>)  | BOD 04/2024 | Discussion | CEO | 09:35 |
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| 1. Corporate Affairs report including updates on:
	1. Legal, Regulatory and Policy;
	2. Board Assurance Framework (strategic risks);
	3. Charity and Involvement impact and updates; and
	4. Communications and Engagement
 | BOD 05/2024*RR/App 02/2024* | Information&Assurance | DoCA/CoSec | 09:50 |
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| **PERFORMANCE, PEOPLE & SUSTAINABILITY**  |
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| 1. Wantage Community Hospital update (see Reading Room for supporting information)
 | BOD 06/2024*RR/App 07/2024* | Information | Exec MD for Primary, Community & Dental | 10:00 |
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| *5 minutes’ break (if required)* | 10:20 |
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| 1. Integrated performance and sustainability reporting:
	1. Integrated Performance Report (**IPR**); and
	2. Finance report
 | BOD 07/2024*RR/App 03/2024* | Information& Assurance | Exec Team | 10:25 |
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| 1. Board Committees’ update reports and recommendations from recent meetings:
	1. 3As reporting/oral updates (matters for Alert, Advice and Assurance) from Committees with meetings since November 2023(see Reading Room for supporting Committee minutes and agendas, note that 3As reports for October-November 2023 meetings already provided to the November 2023 Board for the Audit Committee, Charity Committee, Finance & Investment Committee, People, Leadership & Culture Committee and the Quality Committee)
 | BOD 08/2024*RR/App 04-06/2024*  | Discussion | C’ttee Chairs | 11:10 |
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| **QUALITY**  |
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| 1. Allied Health Professionals strategy
 | BOD 09/2024 | Information | AD for AHPs/Chief Nurse | 11:15 |
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| 1. Patient Safety Incidents (**PSI**) report
 | BOD 10/2024 | Assurance | Chief Nurse | 11:30 |
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| **CONCLUSION & RESOLUTION TO CONDUCT PRIVATE BUSINESS** |
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| 1. Any Other Business
 | - | - | Chair | 11:40 |
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| 1. Questions from the public and any governors or staff attending
 | - | - | Chair |  |
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| 1. Review of the Meeting
 | - | - | Chair |  |
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| 1. Resolution by the Board to exclude the public and conduct its business in private for confidential matters which may be prejudicial to the public interest if conducted in public or for other reasons
 | - | Approval | Chair |  |
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| Meeting Close |  |  |  | 11:50 |
| Next meeting in public: 27 March 2024 |  |  |  |  |
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| **READING ROOM/APPENDIX**- supporting reports to be taken as read to prompt discussion and decisions as required - |
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| 1. Register of Directors’ Interests (paper - RR/App 01/2024)
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| 1. Appendix to the Chief Executive’s report:
2. access to the Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) Board papers:<https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/>
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| 1. Appendices to the Corporate Affairs update report (paper - RR/App 02/2024):
2. Legal, Regulatory & Policy update; and
3. Board Assurance Framework (strategic risks)
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| 1. Integrated Performance Report (**IPR**) - supporting information: Safety & Quality Dashboard (paper - RR/App 03/2024)
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| 1. Meetings, minutes, agendas and supporting information from Committees:
2. Audit Committee on 21 November 2023 (oral update - 3As report for the November 2023 meeting already provided to the November 2023 Board for the Audit Committee)
3. Charity Committee on 22 November 2023 (oral update)
4. Finance & Investment Committee on 16 November 2023 and agenda for 23 January 2024 (paper - RR/App 04/2024)
5. Mental Health & Law Committee on 17 October 2023 (oral update)
6. People, Leadership & Culture Committee agenda for 17 January 2024 (paper - RR/App 05/2024)
7. Quality Committee on 09 November 2023 (paper - RR/App 06/2024)
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| 1. Wantage Community Hospital - supporting information (paper - RR/App 07/2024)
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