**BOARD OF DIRECTORS’ MEETING IN PUBLIC**

**Wednesday, 21 May 2025, 09:00-12:30**

Microsoft Teams virtual meeting

**AGENDA**

|  |  |  |  |  |  |
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| **No.** | **Item** | **Lead** | **Purpose** | **Paper** | **Time** |
| **Welcome and Opening Items** | | | | | |
|  | **#Hellomynameis** and apologies for absence | Chair | Welcome | N/A | 09:00 |
|  | Register of Directors’ Interests and declarations on items on the agenda | Assurance | Enclosed |
|  | Minutes of the meeting held on 26 March 2025 | Approval | Enclosed |
|  | Action log and Matters Arising from the Minutes | Assurance | Enclosed |
| **Strategic, Regulatory & System** | | | | | |
|  | Trust Chair’s report | Chair | Information | Enclosed | 09:05 |
|  | Chief Executive’s report  [Link to Buckinghamshire, Oxfordshire & Berkshire West (BOB) Integrated Care Board (ICB) papers: <https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/>] | CEO | Information | Enclosed | 09:15 |
|  | Corporate Affairs report: Horizon scanning; and Legal, Regulatory and Policy | ED of Corp Affairs | Information &  Assurance | Enclosed | 09:30 |
|  | Board Assurance Framework | ED of Corp Affairs | Approval | Enclosed |  |
| **Patient Journey** | | | | | |
|  | Patient Journey | Chief Nurse | Discussion | Enclosed | 09:40[[1]](#footnote-2) |
| **Annual Planning** | | | | | |
|  | Annual Plan and Financial Plan:  a. FY25/26 Annual Plan (approval);  b. FY24/25 Annual Plan full year review (information); and  c. FY25/26 Financial Plan resubmission – Revenue Plan (information) and Capital Plan (approval) | ED of Strategy & Partnerships /  Chief Finance Officer | Approval & Information | Enclosed | 09:55 |
| **Performance, Sustainability & Quality** | | | | | |
|  | Intensive Case Management - Adult Mental Health Community Provision Transformation Programme | Interim COO of MH & LD | Information &  Assurance | Presentation | 10:15 |
|  | Integrated performance and sustainability reporting:  a. Integrated Performance Report (IPR)  b. Quality & Safety Dashboard  c. Finance report | Exec Team | Information &  Assurance | Enclosed | 10:35 |
|  | Patient Safety Incidents (PSI) report | Chief Nurse | Assurance | Enclosed | 11:05 |
| *10 minutes’ break 11:15 – 11:25* | | | | | |
| **Governance & Reports on recommendation of committees** | | | | | |
|  | Committee assurance reports (3As)[[2]](#footnote-3):   1. Audit & Risk Committee 23 April 2025 2. People, Leadership & Culture Committee 29 April 2025 3. Quality Committee 01 May 2025 4. Mental Health & Law Committee 13 May 2025 5. Finance & Investment Committee 14 May 2025 | Committee Chairs | Discussion &  Assurance | Enclosed & Reading Room | 11:25 |
|  | Committee annual reports | ED of Corp Affairs | Assurance | Enclosed |  |
|  | People, Leadership & Culture Committee recommendation: Staff Survey results | Chief People Officer | Assurance | Enclosed | 11:40 |
|  | Quality Committee recommendations:   1. Complaints Compliments & PALS annual report; 2. Director of Infection, Prevention & Control annual report; and 3. Quality Account | Chief Nurse | Approval | Enclosed | 11:50 |
|  | Finance & Investment Committee recommendations:   1. Green Plan; and 2. Revised Terms of Reference | Chief Finance Officer | Approval | Enclosed  and  Reading Room | 12:05 |
|  | Modern Slavery Act Transparency Statement | ED of Corp Affairs | Approval | Enclosed | 12:15 |
| **Closing matters & Resolution to conduct private business** | | | | | |
|  | Any Other Business |  |  |  | 12:25 |
|  | Questions from the public, governors or staff |  |  |  |  |
|  | Review of the Meeting |  |  |  |  |
|  | Confidential matters - Resolution by the Board to exclude the public, any observers and press from the remainder of the meeting and conduct its business in private for matters which may be prejudicial to the public interest if conducted in public or for other reasons |  |  |  |  |
|  |  |  |  |  |  |
|  | Close |  |  |  | 12:30 |
|  | Dates of next meetings:   * 25 June 2025 (Annual Report & Accounts); and * 23 July 2025 | | | |  |
|  |  |  |  |  |  |
| **READING ROOM/APPENDIX**  Supporting reports to be taken as read to prompt discussion and decisions as required | | | | | |
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|  | Appendix to the Chief Executive’s report:  Link to the Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) Board papers: <https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/> | | | | |
|  | Minutes, agendas and applicable Terms of Reference of Committees:   1. Audit & Risk Committee 23 April 2025 2. Finance & Investment Committee 18 March and 14 May 2025 including revised Terms of Reference 3. Mental Health & Law Committee 04 March and 13 May 2025 4. People, Leadership & Culture Committee 29 April 2025 5. Quality Committee 06 February and 01 May 2025 | | | | |
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1. Timing to support attendance by presenters available after 09:30 [↑](#footnote-ref-2)
2. No 3As report expected from the Charity Committee which has not met since last 3As reporting to the March 2025 Board [↑](#footnote-ref-3)