**BOARD OF DIRECTORS’ MEETING IN PUBLIC**

**Wednesday, 24 September 2025, 09:00-12:50**

Microsoft Teams virtual meeting

**AGENDA**

|  |  |  |  |  |  |
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| **No.** | **Item** | **Lead** | **Purpose** | **Paper** | **Time** |
| **Welcome** | | | | | |
|  | **#Hellomynameis** and apologies for absence[[1]](#footnote-2) | Chair | Welcome | N/A | 09:00 |
| **Patient and Staff Stories** | | | | | |
|  | Patient Journey – family experience of end-of-life care at home | Chief Nurse | Discussion | Enclosed | 09:05 |
|  | Staff Story – Restorative, Just & Learning Culture | Chief People Officer | Discussion | Enclosed | 09:20 |
| **Opening Items** | | | | | |
|  | Register of Directors’ Interests and declarations on items on the agenda | Chair | Assurance | Enclosed | 09:35 |
|  | Minutes of the meeting held on 23 July 2025 |  | Approval | Enclosed |  |
|  | Action log and Matters Arising from the Minutes |  | Assurance | Enclosed |  |
| **Strategic, Regulatory & System** | | | | | |
|  | Trust Chair’s report | Chair | Discussion | Enclosed | 09:40 |
|  | Chief Executive’s report  [Link to Buckinghamshire, Oxfordshire & Berkshire West (BOB) Integrated Care Board (ICB) papers: <https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/>] | CEO | Discussion | Enclosed | 09:50 |
|  | Corporate Affairs report:   * Legal, Regulatory and Policy; and * Horizon Scanning | ED of Corp Affairs | Information  &  Assurance | Enclosed | 10:05 |
|  | Board Assurance Framework | ED of Corp Affairs | Information  &  Assurance | Enclosed |  |
|  | OHFT Strategy and Medium Term Plan Development Approach | ED of Strategy & Partnerships | Information  &  Assurance | Enclosed | 10:20 |
| **Performance, Sustainability & Quality** | | | | | |
|  | Integrated performance and sustainability reporting:  a. Integrated Performance Report (IPR)  b. Quality & Safety Dashboard  c. Finance report | Exec Team | Information &  Assurance | Enclosed | 10:40 |
| **10 minutes’ break 11:00 – 11:10** | | | | | |
|  | Patient Safety Incidents (PSI) report | Chief Nurse | Assurance | Enclosed | 11:10 |
|  | Mortality & Suicide Prevention report | Chief Medical Officer | Information & Assurance | Enclosed | 11:20 |
| **Research & Education** | | | | | |
|  | Research & Development report | Director of R&D/  Chief Medical Officer | Information | Enclosed | 11:30 |
| **Governance & Reports on recommendation of committees** | | | | | |
|  | Committee assurance reports (3As)[[2]](#footnote-3):   1. Mental Health & Law Committee 22 July 2025 (*updated Terms of Reference available in the Reading Room*) 2. Audit & Risk Committee 09 September 3. Quality Committee 11 September 2025  (*Joint Children & Adults Safeguarding annual report in the Reading Room*) 4. Finance & Investment Committee 16 September 2025 5. Charity Committee 23 September 2025 (verbal) | Committee Chairs | Discussion &  Assurance | Enclosed & Reading Room | 11:45 |
| **System** | | | | | |
|  | Oxfordshire County Council (**OCC**) - Director of Public Health annual report on Children & Young People’s Mental Health | OCC Director of Public Health & Communities | Discussion | Enclosed | 12:10[[3]](#footnote-4) |
| **Closing matters & Resolution to conduct private business** | | | | | |
|  | Any Other Business |  |  |  | 12:40 |
|  | Questions from the public, governors or staff |  |  |  |  |
|  | Review of the Meeting |  |  |  |  |
|  | Confidential matters - Resolution by the Board to exclude the public, any observers and press from the remainder of the meeting and conduct its business in private for matters which may be prejudicial to the public interest if conducted in public or for other reasons | | | |  |
|  |  |  |  |  |  |
|  | Close |  |  |  | 12:50 |
|  | Date of next meeting – 26 November 2025 |  |  |  |  |
|  |  |  |  |  |  |
| **READING ROOM/APPENDIX**  Supporting reports to be taken as read to prompt discussion and decisions as required | | | | | |
|  | | | | | |
|  | Appendix to the Chief Executive’s report:  Link to the Buckinghamshire, Oxfordshire & Berkshire West (**BOB**) Integrated Care Board (**ICB**) Board papers: <https://www.bucksoxonberksw.icb.nhs.uk/about-us/board-meetings/board-papers/> | | | | |
|  | Joint Children & Adults Safeguarding annual report (recommended by the Quality Committee) | | | | |
|  | Committee minutes, agendas and available Terms of Reference:   1. Audit & Risk Committee 18 June 2025 and 09 September 2025 2. Finance & Investment Committee 01 July and 16 September 2025 3. Mental Health & Law Committee 13 May, 22 July 2025 and updated Terms of Reference 4. People, Leadership & Culture Committee 24 June 2025 5. Quality Committee 10 July 2025 | | | | |
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1. No apologies received [↑](#footnote-ref-2)
2. No 3As report expected from the People, Leadership & Culture Committee which has not met since last reporting to the July 2025 Board. [↑](#footnote-ref-3)
3. Timing to support attendance by OCC’s Director of Public Health & Communities [↑](#footnote-ref-4)