

Information Governance

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Littlemore Mental Health Centre
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Littlemore
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Tel: 0845 219 1269
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13 April 2018
Reference no. 18190012

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 9 April making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request and Response:

- Do you have an outsourced payroll for temporary staff? No

If yes can you confirm if this is a weekly payroll?

Can you confirm the name of the payroll provider?

Can you confirm agreed contract start and End dates of this provider?

- Is your temporary staff Bank in-house or outsourced? In house

If the bank is outsourced, can you confirm the name of the supplier?

Can you confirm agreed contract start and End dates?

- Are you currently using Direct engagement? (DE / VAT saving model for Locums) No

If yes, can you confirm the name of the supplier?

Can you confirm agreed contract start and End dates?

- Do you have a Master or Neutral vendor contract in place for the following staff groups Nursing & Midwifery, Doctors, AHP's and Admin and clerical? No

If yes, please can you confirm the name of the supplier?

Can you confirm agreed contract start and End dates?

Does the Master or Neutral vendor contract include any other Trusts in addition to yourself?

- Please can you confirm if you are using a mobile application-based or web-based booking platform for booking bank / agency with the following staff groups: Nursing & Midwifery, Doctors, AHP's and Admin and clerical? Yes

If yes, please can you confirm the name of the supplier? Allocate

Can you confirm agreed contract start and End dates? 2015 – 2020 with option to extend for 5 years

Is Direct engagement for Doctors included with the application? No.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance