

**Information Governance**

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11 September 2018  
Reference no. 18190176

Dear

**Request for Information: Freedom of Information Act**

Thank you for your email of 15 August making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

**Request:**

could you please let me have your standard operating policy on the care of Intra venous cannulas which Doctors and nurses follow at the hospital under the FoI

**Response:**

Trust policy on Community Practitioners Providing IV Therapy is attached to the accompanying email, and the following is an extract from the Medicines Administration Policy.

## **2.9 Administration of Intravenous Medicines**

### **2.9.1 Responsibility of Nursing Staff**

Registered nursing and paramedic staff must possess the appropriate knowledge and skills of intravenous therapy. If there is any doubt, specific information should be sought from the pharmacist or Community IV Team. Administration of intravenous drugs is a role that falls within the scope of professional practice and no clinician is compelled to accept this added responsibility. For intravenous administration, clinicians should have attended the approved training.

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MM04: Medicines Administration Policy, Nov 16

### **2.9.2 Authorization**

Nurses must hold a statutory qualification and valid Intravenous(IV) Competence to administer intravenous drugs. Nurses are also allowed to make additions of a restricted number of drugs to intravenous fluids.

Nurses who do not hold this competence must not administer IV drugs. The nurse must also have been accredited in this additional responsibility by an approved assessor.

In order to maintain IV Competence there is a need for regular practice, training and competence assessment.

A second check by an authorized member of staff is required for all intravenous administrations. Further guidance is available in the appendix to this policy.

If you are unhappy with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for FoI Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance