

Information Governance

White Building
Littlemore Mental Health Centre
Sandford Road
Littlemore
Oxford
OX4 4XN

Tel: 0845 219 1269
Fax: 0845 219 1275
Web: www.oxfordhealth.nhs.uk

21 December 2018
Reference no.18190324

Dear

Request for Information: Freedom of Information Act

Thank you for your email of 26th November making a request for information under the Freedom of Information Act. You requested the following information and the Trust is able to provide the information below in response:

Request:

1.Please provide me with your full registers covering all interests of, and gifts, hospitality, or sponsorship received by, staff members, or employees of your organisation, or your organisation, from January 1, 2014 to the present day.

This may be one register, list, or document, or it may be split into a number of different registers covering different aspects of the above – regardless of how you store this information, please provide any and all registers covering that time period.

For the avoidance of doubt, I am interested in the registers which would include information including – but not limited to:

- The sponsorship of educational or other organisational activities, which take place on your organisation's premises or under the auspices of your organisation, whether in the form of fully/partly funding activities, providing resources such as refreshments or venues, or other forms of support.
- The sponsorship of individuals or groups, employed by or affiliated to your organisation, perhaps in terms of fully/partly covering travel costs, admission fees, or other costs to attend conferences, education, training, or any other form of support.
- Sponsorship of individuals to gain recognised qualifications – e.g. a grant to support a PHD.

- Any paid work undertaken by your staff members or employees for third parties, or any other interests relating to your staff members or employees and third parties.
- Any gifts or hospitality provided to individuals or the organisation.
- Any awards provided to members of the staff or employees which are accompanied by a financial reward, resources, the covering of travel costs, or other 'prize' with monetary value.
- And, if held, details of all sponsorship, funding or other support for research, studies, or trials carried out by your organisation, or by individuals at your organisation.

If you do not hold information covering all of these areas please send me only those from the areas you do hold information on.

Please note that I am not looking for just your most recent registers, but those which cover the entire period back to January 1 2014. This may mean sending me a number of different registers or other documents.

I am aware you publish some of this material online, but data from this far back and covering all these areas are not available on your website. There is therefore no argument that this material is already in the public domain.

Response:

The Trust publish such information on the Trust website where we do publish regularly updated versions of our Register of Gifts, Hospital & Sponsorship. The recent versions are now clustered in a section on "Disclosures & Declarations" here:

<https://www.oxfordhealth.nhs.uk/about-us/governance/disclosures-and-declarations/>

More historic versions are also available on the Trust website, included within the packs of published Board papers, for example:

<https://www.oxfordhealth.nhs.uk/papers/27-september-2017/>

The information is therefore accessible means and section 21 of the Freedom of Information Act has been applied to this element of the request

If you are concerned with the service you have received in relation to your request and wish to make a complaint or request a review of our decision, you should write to me and I will ensure the decision is reviewed. The Trust will consider undertaking a review if requested to do so within 40 working days of the date the response is received by the applicant, and will apply discretion if a longer period of time has passed.

Should you wish to make a complaint as a result of the outcome of such a review, you may apply directly to the Information Commissioner's Office (ICO) for a decision.

Generally, the ICO cannot make a decision unless you have exhausted the complaints procedure provided by the Trust for Fol Act matters.

The ICO can be contacted at:

The Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF

Please contact me if there are any further queries.

Kind regards,

Yours sincerely,

Mark Underwood

Head of Information Governance